

EVERGREEN RACQUET CLUB

2023-2024 PERMANENT COURT TIME RESERVATION REQUEST FORM

PLEASE EMAIL OR RETURN TO THE FRONT DESK BY 4/30/23

INDOOR SEASON SEPTEMBER 15, 2023 – APRIL 30, 2024

CHECK ONE: _____ PICKLEBALL _____ TENNIS

_____ RENEWAL OF PRESENT TIME OR _____ NEW TIME

DAY: _____ MONDAY _____ FRIDAY
_____ TUESDAY _____ SATURDAY
_____ WEDNESDAY _____ SUNDAY
_____ THURSDAY

NO. OF COURTS: _____ 1 or _____ 2 or _____ 3 or _____ 4

TIME: FROM _____ to _____

PLAYERS IN THE GROUP (MUST be members of ERC):

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

Billing will be done in equal shares unless other instructions are attached.

Billing will be done in **thirds** unless this box is checked for **2** billings:

GROUP CONTACT PERSON: _____

PHONE (cell or best): _____

EMAIL: _____

EVERGREEN RACQUET CLUB

CONTRACT RULES & REGS FOR SEASONAL COURT TIME

Please keep this page for your records.

Renewals for court time must be received by **April 30**. After that date, courts will be released to the membership for permanent bookings on a first come, first served basis. Renewal forms will be accompanied by a **\$20 deposit per court** that can be charged now and will be credited at the first billing in the fall. ***Please include all members' names on the contract sheet.***

Court costs will be divided equally among all members of the group and billed in three installments in September, November and January. Any **special billing requests** (like two payment billing or billing by number of times a member plays) **must be received in writing** by 9/1/2023. Please attach a play schedule for any special billing requests.

In the event a member of the group is unable to fulfill his/her obligation, the following options are available:

- a. The remaining members will equally split the cost obligation until a replacement is found.
- b. The member leaving the group will pay the cost obligation until a replacement is found.
- c. The group may choose a replacement who will be responsible for the cost obligation that remains for the season and will inform ERC management of the new member.

ERC will be closed on Thanksgiving, Christmas Eve and New Year's Eve at noon, Christmas Day, New Year's Day and Easter. ***If your court time falls on any of these days/times, you will not be billed for it. In the case of special events, we will ensure you are not billed for those dates.***

Make up times will be granted for courts cancelled more than 24 hours in advance or if ERC is closed due to an act of God. Make-up times may be scheduled anytime through May, 2024, subject to court availability.

Courts are assigned at the discretion of ERC management to best utilize the club and best serve all members. ***Court number assignments cannot be guaranteed from year to year.***

SUBSTITUTES: All subs should be members of ERC. If a non-member subs in a tennis group, they need to check in at the front desk, register and pay the **\$5.00** guest fee (or whatever the going rate is in the fall). A guest may play up to **3 times** in a 12-month period. Please ensure that guests register and pay the guest fee or it will be charged to the member that obtained the sub. Pickleball guests, since they are unlimited in the number of times allowed, will be charged a \$15 guest fee (or whatever the going rate is in the fall) each time.

We sincerely hope the 2023-2024 season is an enjoyable and memorable one for your group!